**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 10th October 2018 at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will, in part, be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 3rd October 2018

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any of those present of intent to record the meeting**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 11th July, 2018** *(minutes attached).*
6. **To receive a report from the District and County Councillors for the area on any matters of interest.**
7. **Financial Matters**
8. To approve,
9. Bank Reconciliation as at 30th June *2018 (reconciliation attached)*
10. Accounts for the three months to 30th June 2018 *(accounts attached)*
11. Bank Payment requests for August - October 2018 *(schedule to be circulated)*
12. Receipts for August - October 2018 *(schedule to be circulated).*

1. **Post Office**
2. To receive an update regarding the possible provision of a Post Office on Foulness Island.
3. **Essex & Herts Air Ambulance.**
4. To consider the letter dated September 2018 from Essex & Herts Air Ambulance requesting a donation and to agree the action to be taken.
5. **Data Protection.**
6. To note the documents relating to Data Protection and to agree the action to be taken *(documents attached).*
7. **Clerk’s Report**
8. To receive a report from the Clerk about various outstanding matters to include
9. Havengore Bridge
10. Bank Mandate
11. Emergency Planning
12. **Appointment of Internal Auditor**
13. To consider the proposal that Auditing Solutions Ltd be appointed as Internal Auditors for the financial year 2018/2019 and to agree the action to be taken.
14. **Reports of Meetings attended.**
15. To receive reports from The Clerk and Councillors about any meetings attended.
16. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
17. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 3rd October 2018.